



**Hau'ula Elementary School
21st Century Learning Hub
2023-2024**

Program Information: All students must be registered in order to participate. A minimum of 10 students is necessary to begin and keep a class. Family members may register for the community classes once their child is registered in a program. Attendance is a vital part of keeping the 21st Century Grant. Student Achievement and Attendance Data will be collected and documented for grant purposes. Students who are absent from school are not allowed to participate that day in the 21st Century classes. More information may be found on our page. Purpose of the 21st Century Community Learning Center program is to provide students with academic enrichment opportunities and activities designed to complement the students' regular academic program.

At Hau'ula Elementary, our vision is to provide highly engaged and interactive learning opportunities that use STEAM (science, technology, engineering, arts, and math) to foster, nurture and build the academic, artistic and cultural development of every child, and to provide the school community with opportunities to support, learn and contribute to the success of our students.

Location: Hau'ula Elementary Campus

Time: Classes will run before school at 7:00-7:50am and after school 2:15-3:15pm and 3:15-4:15pm; community and evening classes may extend to 6pm. Students will be denied entry into the program 30 mins after the start time of class.

Tuition: FREE

Age Groups: Classes are open to all registered Hau'ula Elementary students K-6. Adult and community members may participate in the community classes once their child is registered.

Contact: Leave a message at (808) 305-2083

Email: ltupou@nahonu.k12.hi.us

Class Offering: FALL SESSION: September 11, 2023 – December 8, 2023

NO CLASSES: Sept. 22, Oct. 9-13, Nov. 10, 2023

NO AFTERNOON CLASSES ON: Oct. 30-Nov. 6, 2023

Sign Up: <http://bit.ly/hes23class>



Morning Classes

Kukini Walking & Jogging Club (Grades K-6):

Days: Monday - Friday

Time: 7:00-7:50am

Teachers: Ms. Ho, Ms. Kristen & Ms. Maloney

Location: Open Field

Students, parents and community members walk or jog in the morning in a safe designated area. Participants are given id cards to help track their laps. Students are expected to check in between 7:00-7:30. Students that check in after 7:30 will not be allowed to participate in the walking club. Covered footwear is required.

Math Magicians (Grade 2):

Days: Monday - Friday

Time: 7:00-7:50am

Teacher: Ms. Jade

Location: C-18

Students will participate in Math tutoring using hands-on activities in a small group setting.

Morning Intervention (Grade 3):

Days: Monday - Friday

Time: 7:00-7:50am

Teacher: Mrs. Andrus

Location: A-10

Students will participate in hands-on learning in small groups to build reading and math skills.

Morning Intervention (Grade 6):

Days: Monday - Friday

Time: 7:00-7:50am

Teacher: Mrs. Kahawaii

Location: A-2

Students are able to complete projects, iReady and other assignments with help of a 6th grade teacher.

‘Āina Club, Grade 5 & 6 (limit 10 students):

Days: Monday - Friday

Time: 7:00-7:50am

Teacher: Aunty Dani

Location: Garden

Students will help to mālama the gardens on campus by watering plants and weeding the garden beds. Covered footwear is required.

Afternoon Classes

Battle of the Books (Grades 2-6):

Days: Mondays (Dates to be announced)

Time: 2:15-3:15pm

Teachers: Mrs. Faustino

Location: Library

Students will participate in activities designed to enhance the reading experience and scaffold comprehension. They will be quizzed on the reading material similar to a game show preparatory for the Ko‘olauloa Battle of the Books Competition.

Reading & Writing Specialist (Grade 2):

Days: Monday, Tuesday, Thursday, Friday

Time: 2:15-3:15pm

Teacher: Ms. Jade & Mrs. Williams

Location: C-18

Students will participate in Language Arts tutoring using hands-on activities in a small group setting.

Afternoon Intervention, Grade 3:

Days: Monday, Tuesday, Thursday, Friday

Time: 2:15-3:15pm

Teacher: Ms. Maloney

Location: A-5

Students will work in small groups. The teacher will provide enrichment or remediation based on needs using book clubs and math games.

Entrepreneurship, Grade 4-6:

Days: Monday & Tuesday

Time: 2:15-3:15pm

Teacher: Ms. Ho

Location: Library

Students will learn small business entrepreneurship skills by developing a business plan to market their product at our monthly Keiki Market in February.

Coding, Grade K-3:

Days: Thursday & Fridays

Time: 2:15-3:15pm

Teacher: Ms. Ho

Location: Library

Students will learn beginning coding skills.

Upcoming Classes (check back soon)

Flag Football, Grades K-2 (limited spaces):

Days: Monday, Tuesday, Thursday, Friday

Time: 2:15-3:15pm

Teacher: Mr. Alo

Location: Upper EI Field

Students will focus on football fundamentals while incorporating health, language arts and math in a positive environment. Covered footwear is required.

Morning Intervention, Grade 5:

Days: Monday - Friday

Time: 7:00-7:50am

Teacher: Mr. Galletes

Location: A-1

Students will participate in hands-on learning in small groups to build reading and math skills.

Flag Football, Grades 3-6 (limited spaces):

Days: Monday, Tuesday, Thursday, Friday

Time: 7:00-7:50am

Teacher: Mr. Alo

Location: Lower EI Field

Students will focus on football fundamentals while incorporating health, language arts and math in a positive environment. Covered footwear is required.

Parent & Keiki Handbook

KCLC Program Goals and Objectives

Goal 1: Increase the number of students who receive academic learning support before and after school

Hauula Objectives:

- Improve student progress and achievement
- Reach targeted participation levels in core educational services
- Reach targeted participation levels in enrichment services

Goal 2: Expand the existing after school options to engage more students and families

Hauula Objectives:

- Improve student progress and achievement
- Improve student behavior
- Retain student participation 30+ days
- Reach parent participation levels in family/community activities
- Reach targeted participation levels in core educational services
- Reach targeted participation levels in enrichment services

Goal 3: Develop a comprehensive after school program framework that encourages collaboration and continuity among the after school options

Hauula Objectives:

- Retain student participation 30+ days
- Reach parent participation levels in family/community activities
- Reach targeted participation levels in core educational services
- Reach targeted participation levels in enrichment services

Goal 4: Increase the number of students achieving state reading, math and science standards at each of the participating schools

Hauula Objectives:

- Improve student progress and achievement
- Reach targeted participation levels in core educational services
- Reach targeted participation levels in enrichment services

Goal 5: Increase the number of students who are college and career ready

Hauula Objectives:

- Improve student progress and achievement
- Retain student participation 30+ days
- Reach targeted participation levels in core educational services
- Reach targeted participation levels in enrichment services

COMMUNICATION

Home/Program Communication occurs by one or more of the following:

1. Notices sent home in student's backpack/bag
2. Notices handed out to parents at pick up
3. Emails
4. Phone Calls
5. Facebook Posts

Please make sure that you keep your home/cell phone numbers and email addresses up to date with the Program Director to ensure you are receiving all important information.

ABSENCES

If your child is absent from the school day, there is no need to contact the 21st Century Afterschool Program. If your child is present from the school day but will not be attending after school classes, you must notify both the school as well as the 21st Century Afterschool program. The best way to notify the school is via a written note sent to school with your child. In the event that this cannot happen, please call the school to inform of the change in transportation plan. If a child does not have a note, and a phone call has not been made, we will contact the parent to verify your child's absence from the 21st Century Afterschool Program.

DISCIPLINE POLICIES

21st Century Afterschool Program Students are expected to abide by all policies already in place at Hau'ula Elementary School as well as those put in place by 21st Century Afterschool Program staff to create a safe, supportive environment. Students who have demonstrated success during the school day are more likely to be successful in the afterschool Program. Therefore, in order to participate in 21st Century Afterschool program, all students must demonstrate success during the school day, by behaving according to the Hau'ula Elementary Schools student success guidelines: ***E Hō'ihī, E 'auamo, E Mālama: Be Respectful, Be Responsible, Be Safe.*** In the event of misbehavior at 21st Century Afterschool Program, parents will be contacted by the teacher. In the event of 2 two discipline reports for similar behavior, the child will be unable to attend after school classes the next program day after the 2nd referral. In the event that a child's misbehavior creates an unsafe environment for themselves and/or the other children, the parents of the child will be called to pick up immediately, depending on the severity of the offense, your child will be terminated from Hau'ula Elementary Schools 21st Century Programs. The primary goal of the afterschool Program is to provide a safe environment for all children. If a student is exhibiting aggressive or extreme behaviors, they may be asked to take a leave from the afterschool program until such time that these behaviors have improved. Please remember that the 21st Century Afterschool Program is an Academic Enrichment and Intervention Program, and is not designed to be a child care program.

PICK UP POLICY

Activities end at 2:15pm & 3:15pm during the school year, parents are expected to pick up their children no later than 10 minutes after class is scheduled to end. Local authorities may be contacted for assistance in the event that a student does not get picked up and attempts to locate the parent/guardian or emergency contacts are unsuccessful. If students are to be picked up by persons

other than those designated at the time of registration, the Site Coordinator must be notified prior to pick up time.

VISITORS

All visitors need to check in with the 21st Century site coordinator.

HOLIDAYS and CANCELED DAYS POLICY

During the regular school year, the calendar for the 21st KCLC program follows the calendar of the school district. On days when there is no school, the 21st KCLC programs are not in session. On days when there is school but it becomes necessary to cancel classes, parents will be notified immediately.

ACCIDENTS OR ILLNESS

Should your child become ill or injured during the time he/she is participating in the 21st KCLC program, parents/guardians will be notified immediately to make arrangements for the child to be picked up. If your child did not attend school or was sent home during the school day for any reason, he/she will not be allowed to participate in the 21st KCLC program that day

CHILDREN BELONGINGS

Parents are advised not to allow their children to bring valuables to the program. If they do, it is at their own risk. The After School Program is not responsible for lost or stolen items. Please check for child's belongings each day before leaving the program. All items and belongings should be labeled with the child's name. Children's personal property such as jackets, clothing, school bags, etc. must be taken home daily. Any personal property left at the program will be placed in a "Lost and Found" box. Although staff attempts to help children stay organized, the program cannot be responsible for lost personal property.

HOMEWORK

21st KCLC staff will encourage each child to use this time wisely and assist as much as possible; however, parents are responsible for ensuring homework completion and accuracy.

FIELD TRIPS

In general, field trips during the school year are offered on a limited basis. Parent/Guardian permission is required before a child can participate in a field trip. Also, inappropriate school behavior or failure to comply with program goals can result in denial of field trip privileges.

HEALTH/ACCIDENT PROCEDURES

In case of a medical emergency or accident, the following procedures will be used: A staff member will carry out immediate first aid for minor accidents and will notify parents when the child is picked up that day. In case of serious accidents, a staff member will notify the parents immediately. Parents must provide current phone numbers. If the parent or designated person cannot be reached, the site coordinator /staff will call the local emergency unit for treatment and/or to transport the child to the hospital for treatment. A staff member will remain at the hospital with the child until the parent or guardian arrives. Parents are responsible for any medical care charges in case of an

accident involving a student, as KCLC does not carry medical insurance on students in the After School Program.

DISCIPLINE PLAN

1st offense: Teacher talks to student and notifies the parent both verbally and in writing about the incident.

2nd offense: site coordinator conferences with student and parent in person regarding the situation. An incident letter will be drafted and the site coordinator notifies and consults with School Principal and Project Director to determine whether or not the student should be withdrawn from the program for the remainder of the year (or other duration).

SAFETY PLAN

In case of a school emergency, please wait for official communication from the school or public safety officials before taking steps to call or rush to the school campus. You can also check the Department website or Twitter feed for emergency updates as well as local TV/Radio stations for official school news alerts..